

CITY OF DUNSMUIR

"Home of the Best Water on Earth"



TRANSIENT OCCUPANCY TAX REGISTRATION FORM COUNTY OF SISKIYOU, STATE OF CALIFORNIA

DATE: _____

PLEASE PRINT OR TYPE

1. NAME OF BUSINESS: _____
2. BUSINESS MAILING ADDRESS : _____
3. BUSINESS PHONE: _____
4. MANAGER/OPERATOR: _____ EMAIL: _____
5. LEGAL OWNER: _____ ADDRESS: _____
6. ADDRESS OF RENTAL UNIT: _____
7. NUMBER OF OCCUPANCY UNITS AVAILABLE: _____

NO. OF UNITS RESERVED FOR PERMANENT OCCUPANTS: _____

NO. OF UNITS UNAVAILABLE OR UNDER REPAIR: _____

ESTIMATED AVERAGE ANNUAL GROSS RECEIPTS FROM ROOM RENTALS: \$ _____

As the manager or legal owner of the above named business which receives rents from transients, I apply for registration under Chapter 19, Article III of the Dunsmuir City Code. I understand that I hold all taxes collected in trust for the account of the city, and that on or before the last day of the month following the end of each calendar quarter, or monthly if so ordered. I am required to make a report of gross rents received and remit the full amount of tax collected. Furthermore, I understand that I am required to maintain records to substantiate these reports for three (3) years and make them available to the City Finance Director for examination at all reasonable times.

SIGNATURE: _____ TITLE: _____ DATE: _____

PLEASE RETURN THIS FORM TO THE CITY OF DUNSMUIR.